

# 2022 VENDOR APPLICATION

<b>Event Date</b>	Sunday July 17 <sup>th</sup> , 2022	
<b>Booth Fees</b>	\$25 Non-Profit 501c3 required \$50 Handmade Artwork or Craft \$125 Other Products or Services  ** <i>There will be no booth sharing options</i> *** <i>Late registration (after July 14<sup>st</sup>) will be assessed an additional \$50 fee</i>	
<b>Set-Up Time</b>	730a- 930a	
<b>Exhibit Time</b>	1000a- 500p	
<b>Location</b>	McKinley Arts & Cultural Center Park Keystone and Riverside Drive Reno, NV	
<b>Exhibit Size</b>	10' x 10' Space	
<b>Power Supply</b>	ONLY if critical to your Artwork	
<b>Shade</b>	Trees, but best to provide extra covering Sandbags recommended No ground hole/ No Flexi-leashes	
<b>Publicity</b>	Art Paws, Inc. Ads, Posters & Fliers: City of Reno Brochures, Ads & Literature, Reno Gazette Journal, Other News Publications and Pet Magazines, Reno News & Review, Article & Ads, Radio Talk Shows & Appearances	
<b>Space</b>	A map will be provided before the event	
<b>Contact</b>	Kerri Martenies Coordinator, Art Paws 775-225-3334 <a href="mailto:info@ArtPawsReno.com">info@ArtPawsReno.com</a>	Art Paws P.O. Box 60009 Reno, NV 89506



# 2022 VENDOR BOOTH APPLICATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

## THERE WILL BE NO BOOTH SHARING OPTIONS

**Option 1:** Non-Profit Booth- \$25 \_\_\_\_\_  
*~please attach your IRS letter of determination*

**Option 2:** Artwork or handcrafts- \$50 \_\_\_\_\_  
*Original artwork and handmade crafts only, must have some animal themed items*

**Option 3:** Other products or services- \$125 \_\_\_\_\_

Late Fee – if registered on **July 4<sup>th</sup> or later** \$50.00 \_\_\_\_\_

Do you have a Reno Business License? Yes No *(if no, add \$15)* \_\_\_\_\_  
*If no, we will obtain your license; an additional \$15 is required for a temporary business license.*

Are you bringing your own tent? Yes No \_\_\_\_\_  
*If not, would you like to rent one* Yes No \_\_\_\_\_  
*(not required) additional \$135.00*

Do you need a table and/or chairs? Yes No \_\_\_\_\_  
*(table is an additional \$25; 2 chairs \$15)*

**Booth Total:** \_\_\_\_\_

Do you have Liability Insurance? Yes No  
*If no, please sign and return the attached Liability release page with your application.*

Mail this application, booth agreement, and your raffle donation details with your check made payable to: Art Paws, P.O. 60009 Reno, NV 89506 or email to Michelle@ArtPawsReno.com



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## Special Regulations

Vendor Booth Applications will be accepted through July 11th, 2021. Notification of vendor acceptance will be given within 10 business days of receipt of your Booth Application and fees made payable to: Art Paws.

This outdoor event will take place rain or shine. **We will not be responsible for sun, shade or weather conditions. No refunds will be given.** However, booth space may be transferred to another vendor upon approve.

A 10' x 10' booth space will be assigned to each vendor. Each vendor is responsible to provide their own table and shade (unless rented). Each vendor accepts any loss or damage to his and/or her artwork and/or products. While the park has many trees please be prepared for morning and/or afternoon sun. Assigned vendor spaces cannot be changed the day of the event due to lack of preparation by the vendor. Spaces will be announced at Art Paws July 18<sup>th</sup>, 2021 between 730a & 900a at vendor check-in.

## Vendor Special Request

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VENDOR agrees to all of the above by signing below.

Thank you. We all look forward to a wonderful Art Paws event together.

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# ART PAWS

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Art Paws

July 17<sup>th</sup>, 2022

Dear Vendor,

Art Paws request all vendors carry and provide liability coverage for this event. Please be advised that all Artown Art Paws event coverage **WILL NOT** be extended to or provide any insurance liability coverage to you, your employees, volunteers, associates, animals, or business in any way. Additionally, you release all liability from Art Paws, Inc., Artown, McKinley Art and Cultural Center, and/or the City of Reno, their employees, volunteers, and/or associates. If you understand and agree to the above please sign below.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Name



ArtPawsReno.com



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